

City of Santa Fe, NM
Regular Committee
Monday, September 18, 2017
05:00 PM – Finance Committee
Council Chambers

AGENDA

1. CALL TO ORDER

2. ROLL CALL

3. APPROVAL OF AGENDA

4. APPROVAL OF CONSENT AGENDA

5. APPROVAL OF MINUTES

- a) Regular Finance Committee Meeting -- August 21, 2017
[Item 5a.pdf](#)

6. CONSENT AGENDA

- a) Request for Approval of a Professional Services Agreement in the Amount of \$48,000 for Work-Flow Solutions, Shelf-Ready Content and Customized Services; Midwest Tape "Hoopla". (Patricia Hodapp)
[Item 6a.pdf](#)
- b) Request for Approval of a Memorandum of Agreement in the Amount of \$150,000 for One-Time Emergency Funding for One (1) Year to Support Collaborative Funding for Enhanced Social Detoxification Services; Santa Fe County. (Julie Sanchez)
[Item 6b.pdf](#)
- c) Request for Approval of Memorandum of Agreement in the Amount of \$60,000 for Navigation and Social Services through the Mobile Integrated Health Office; Santa Fe County. (Andres Mercado)
[Item 6c.pdf](#)
- d) Request for Approval of a Letter of Agreement in the Amount of \$150,000 to Support the Mobile Integrated Health Office's Navigation and Social Service Programs; Molina Healthcare of New Mexico. (Andres Mercado)
[Item 6d.pdf](#)
- e) Request for Approval of Exempt Procurement and Procurement Under State and Federal Price Agreements in an Amount Above \$50,000 for City-Wide Hardware, Software and Support Services for ITT Department FY 2017-18; Various Vendors. (David Kulb)
[Item 6e.pdf](#)
- f) Request for Approval to Procure Replacement Vehicles and Equipment via the NM State Price Agreement # 70-000-16-00002 for the Wastewater Management Division; Don Chalmers Ford and Sewer Equipment of America. (Jerry Tapia)
- i) Replacement Sewer Rodder Truck for FA# 26273 from Don Chalmers Ford for the Wastewater Management Division in the Amount of \$46,879

ii. Replacement Rodder Equipment for the New Sewer Rodder Truck from Sewer Equipment of America in the Amount of \$67,300

iii. Replacement Truck for FA# 51002 from Don Chalmers Ford for the Wastewater Management Division in the Amount of \$27,137

Committee Review:

Public Utilities Committee	9/6/2017
Finance Committee (Scheduled)	9/18/2017
City Council (Scheduled)	9/27/2017

[Item 6f.pdf](#)

g. Request for Approval to Procure a Vehicle via the NM State Price Agreement # 70-000-16-00002 in the Amount of \$26,652 for the Wastewater Management Division; Brad Francis Car Company. (Luis Orozco)

Committee Review:

Public Utilities Committee	9/6/2017
Finance Committee (Scheduled)	9/18/2017
City Council (Scheduled)	9/27/2017

[Item 6g.pdf](#)

h. Request for Approval to Procure Two (2) F-350's and One (1) F-250 via the NM State Price Agreement# 70-000-16-00002 in the Amount of \$116,092 for the Water Division's Transmission and Distribution Section; Don Chalmers Ford. (Randy Lopez)

Committee Review:

Public Utilities Committee	9/6/2017
Finance Committee (Scheduled)	9/18/2017
City Council (Scheduled)	9/27/2017

[Item 6h.pdf](#)

i. Request for Approval to Procure Disc Filter Panels and Parts in the Amount Over \$50,000 Exclusive of NMGRF for the Wastewater Treatment Plant; Veolia Water Technologies. (Efren Morales)

Committee Review:

Public Utilities Committee	9/6/2017
Finance Committee (Scheduled)	9/18/2017
City Council (Scheduled)	9/27/2017

[Item 6i.pdf](#)

j) Request for Approval to Use Cooperative Educational Services (CES) Contract in the Amount of \$27,936.17 Excluding Gross Receipts Tax for Construction Observation /Professional Engineering Services, CIP #438B – Acequia Trail Structure Crossings at Kathryn Avenue and Onate Place; Souder Miller & Associates. (Leroy Pacheco)

Committee Review:

Finance Committee (Scheduled)	09/18/17
Council	09/27/17

[Item 6j.pdf](#)

- k) Santa Fe Municipal Airport
- i. Request for Approval and Ratification of New Mexico Department of Transportation (NMDOT) Grant Agreement No. SAF-17-09 in the Amount of \$65,800 for a Total Amount Including City Share of \$73,111
 - ii. Request for Approval of KSA Task Order No. 8 in the Amount not to Exceed \$72,563 Inclusive of Gross Receipts Tax
 - iii. Request for Approval of Budget Amendment Resolution. (Cameron Humphres)

[Item 6k.pdf](#)

- l) Santa Fe Municipal Airport
- i. Request for Approval and Ratification of New Mexico Department of Transportation (NMDOT) Grant Agreement No. SAF-17-08 in the Amount of \$257,158 for a Total Amount Including City Share of \$285,732
 - ii. Request for Approval of KSA Task Order No. 9 in the Amount not to Exceed \$21,662.50 Inclusive of Gross Receipts Tax
 - iii. Request for Approval of Budget Amendment Resolution. (Cameron Humphres)

[Item 6l.pdf](#)

- m) Request for Approval of Two (2) Budget Amendment Resolutions in the Amounts of \$184,289 and \$200,000 to Reappropriate Non CIP Projects into Correct Fund Business Unit /Line Item. (Cameron Humphres)

[Item 6m.pdf](#)

- n) Request for Approval of 2017 State of New Mexico Severance Tax Bonds
- i. Request for Approval of Capital Appropriation Project Agreement in the Amount of \$67,000 - Identified as Project No. 17-B4105; Dance Barns aka: National Dance Institute (NDI)
 - ii. Request for Approval of Capital Appropriate Project Agreement in the Amount of \$135,000 – Identified as Project No. 17-B4106; Santa Fe Farmers Market
 - iii. Request for Approval of Associated Budget Amendment Requests (David Chapman)

[Item 6n.pdf](#)

- o) Request for Approval to Procure a Replacement Vehicle from Bruckner Truck Sales and Utility Bed and Accessories from Construction Truck Equipment, LLC for a Total Amount of \$84,195. (Randy Blake)

[Item 6o.pdf](#)

- p) Request for Approval of Amendment No. 1 to Professional Services Agreement in the Amount of \$15,000 per Year Starting with FY 17/18 for up to Four Years - Maintenance of the Municipal Recreation Complex Irrigation Pump System; Greenworks Enterprises, Inc. (Jennifer Romero)

[Item 6p.pdf](#)

- q) Request for Approval of Budget Amendment Resolution in the Amount of \$153,000 - River Conservation Funds for the Implementation of Rain Garden / Bio Infiltration Basin Projects. (Melissa McDonald)

[Item 6q.pdf](#)

- r) Request for Approval of a Resolution Directing the City Manager to Explore the Possibility of Forming a Public/Private Partnership Between the City of Santa Fe and the Santa Fe Business Community for the Purpose of Developing and Implementing a Long Range Master Streetscape Improvement Plan to Improve the Appearance of All Major Entry Corridors and Main Arterials Within the City of Santa Fe. (Councilors Harris, Lindell, Ives and Rivera) (Richard Thompson)

Fiscal Impact: None

Committee Review:

Parks and Recreation Commission (Approved)

08/15/17

Public Works Committee

09/11/17

City Council

09/27/17

[Item 6r.pdf](#)

s) Request for Approval of a Resolution Repealing Resolution 2002-40 That Adopted the Airport Master Plan; and Adopting a New Airport Master Plan. (Councilors Ives, Maestas and Harris) (Cameron Humphres)

Fiscal Impact: Expenditures - FY 17/18 = \$10,707,778; FY 18/19 = \$13,870,000

Revenue - FY 17/18 = \$10,707,778; FY 18/19 = \$13,870,000 from Federal/State Grants, Bond and Cash/PFC

Committee Review:

Occupational Tax Advisory Board (Approved)

08/22/17

Public Works Committee (Scheduled)

09/11/17

Economic Development Advisory Committee (Scheduled)

09/13/17

City Council (Scheduled)

09/27/17

[Item 6s.pdf](#)

t) Request for Approval of a Resolution Directing the City Manager to Undertake A Feasibility Study to Explore Development of Free Walls for Street Artists on Municipal Properties; and Presenting the Study to the Governing Body Within 90 Days of Adoption of This Resolution. (Councilors Ives and Lindell) (Debra Garcia y Griego / Richard Thompson)

Fiscal Impact: None

Committee Review:

Arts Commission

09/11/17

Parks and Recreation Committee

09/19/17

Public Works Committee

09/25/17

City Council

09/28/17

[Item 6t.pdf](#)

u) Request for Approval of Resolution Adopting the 2019-2023 Senior Infrastructure Capital Improvements Plan (ICIP) for Mary Esther Gonzales Senior Center. (Mayor Gonzales) (Eugene Rinaldi)

Fiscal Impact: None

Committee Review:

City Council (Scheduled) 09/27/17

[Item 6u.pdf](#)

v) Request for Approval of a Resolution Requesting That the New Mexico Environment Department Rescind the Revised Los Alamos National Labs Cleanup Order and Halt any Planned Expanded Plutonium Pit Production

Until Safety and Cleanup Issues Are Resolved; Requesting That the United States Department of Energy Improve Surface and Groundwater Monitoring and Reconsider the Plutonium Pit Production Mission at Los Alamos National Laboratory; and Directing the City Clerk to Transmit Copies of This Resolution to Associated Parties. (Councilors Villarreal and Maestas) (Jesse Guillen)

Fiscal Impact: None

Committee Review:

Finance Committee (Postponed)	08/21/17
City Council	09/27/17

[Item 6v.pdf](#)

w) Request for Approval of a Resolution in Opposition to the Nuclear Weapons Agenda of the Current Administration; Calling on the Congressional Delegation to Condemn the Rhetoric and Agenda; and Supporting the Restricting First Use of Nuclear Weapons Act of 2017. (Councilor Villarreal) (Jesse Guillen)

Fiscal Impact: None

Committee Review:

Finance Committee (Postponed)	08/21/17
Finance Committee (Postponed)	09/05/17
City Council	09/27/17

[Item 6w.pdf](#)

x) Request for Approval of Budget Amendment/Increase FY 17/18 in the Amount of \$55,465 for UCS Operating Budget and \$223,773 for Water Operating Budget to Continue to Fund Open Purchase Orders for Council Approved Ongoing Contracts in the Operating Budgets of Each Division; Various Vendors. (Shannon Jones)

[Item 6x.pdf](#)

7. DISCUSSION

a) Request for Discussion and Approval of 2016-2017 Consolidated Annual Performance Evaluation Review (CAPER) for HUD CDBG Funds Expended in 2016-17. (Alexandra Ladd)

[Item 7a.pdf](#)

b) Request for Discussion and Approval of the Assessment of Fair Housing (AFH) and Associated Research as Required by HUD's Community Development Block Grant (CDBG) Program and the New Mexico Mortgage Finance Authority. (Alexandra Ladd)

[Item 7b.pdf](#)

c) Discussion and Approval of Quarterly Financial Performance Report as of June 30, 2017. (Adam Johnson)

[Item 7c.pdf](#)

8. PUBLIC HEARING

a) Request for Approval of an Ordinance Amending Subsection 23-5.3 SFCC 1987 Regarding Plaza Artists/Artisans; Licenses; Requirements; Selection Process; Conditions of Operations; and Amending Subsection

23-5.5 SFCC 1987 to Increase Plaza Pushcart Vendor License Terms to Five Years. (Councilors Lindell and Villarreal) (Sevastian Gurule)

Fiscal Impact: None

Committee Review:

Public Works Committee 09/11/17

City Council (request to publish) 09/13/17

City Council (public hearing) 10/11/17

[Item 8a.pdf](#)

9. MATTERS FROM THE COMMITTEE

10. MATTERS FROM STAFF

a) Review: Cash Handling Policy Draft (Christina Keyes)

[Item 10a.pdf](#)

11. EXECUTIVE SESSION

12. ADJOURN